## 2024-25 NATIONAL HEALTH SCIENCE CERTIFICATE (ASSESSMENT) <u>PROCTOR INFORMATION</u>

Shortcut Registration Guide for Proctors <u>NHSC - Getting Started & Exam Troubleshooting</u> (youscience.com)

Step by Step:

- 1. Current or Past Health Science teachers are not allowed to proctor the assessment.
- 2. All proctors need to register at the following link <u>Proctor Registration</u> (precisionexams.com).
- 3. <u>Returning Proctor</u>, your Login ID is now your school email address. If you have any issues logging in, please contact YouScience Support. Your password remains the same as you had before.
- 4. **Login info and passwords are confidential and non-transferrable.** You will choose your password. Keep your log-in confidential and in a safe place as they will be your numbers to sign into any Precision Exam assessment, no matter the subject matter, for future evaluations. If you have registered previously, you need to go to *Proctor Login*.
- 5. Generate the test code. Visit this link to learn how to set up exam codes and proctor the NHSC: <u>https://youscience.my.site.com/helpcenter/s/article/What-NCHSE-exams-are-available-with-Industry-Certifications</u>
- 6. Test Day Particulars:
  - a. Your students would only have to log in with the following.

Student I.D. State District Test Code

- b. Once all students are registered and ready to log in, release the test code.
- c. It is best not to release the test code until all students are ready to start.
- d. Although the test clock has 90 minutes built into it, the test is not timed.
- e. Students may hide the test clock if they choose.
- f. Should you have a student who needs more time, call You Science/Precision Exams Support @ 801-653-9356.
- g. \*\*Important\*\* at the end of the assessment, when all students are complete, please access the Proctor Standards Report, print a copy, and email the results to the classroom teacher.

For immediate assistance with any registrations or logins (student, teacher, proctor), pretesting or post-testing issues, timing, power failure or any other emergencies please contact YouScience at (801) 653-9356 <u>support@youscience.com or access the Exam Information</u> <u>and Troubleshooting Guide at NHSC - Getting Started & Exam Troubleshooting</u> (youscience.com)

## **Other Information:**

• For general information, like who should test, contact:

SC Health Science Education Associate Angel Clark at, <u>aclark@ed.sc.gov</u> 803-734-0372

## Other "Good to Know" Information:

• For student accommodations information and answers to frequently asked questions, review the assessment procedures and assessment information located on the SCDE technical skills assessment page, <u>Health Science Technical Skills Assessment Procedures</u>

or

• Contact YouScience Support

(801) 653-9356 <a href="mailto:support@youscience.com">support@youscience.com</a>

• Currently, the SCDE pays for the HS completer to take the assessment **ONE time**. Should a student take the test more than once, the school should contact YouScience Support to set up payment. Each additional test that the student takes costs \$15.00 per assessment